

Township of South Hackensack  
Bergen County, New Jersey  
October 20, 2022  
6:30 PM  
AGENDA  
Special Meeting

Frank Cagas, Mayor  
James Anzevino  
Gary Brugger  
Yris Encarnacion  
Luis Perdomo

Donna L. Gambutti, Municipal Clerk  
John Schettino, Esq., Municipal Attorney

Call of Meeting to Order~

Flag Salute~

Sunshine Statement~

*This is a Special Meeting of the Township Committee of South Hackensack. The date, time and location of this meeting has been advertised in the official Newspapers of the Township, filed with the Township Clerk and posted on the bulletin board in the Municipal Building. All notice requirements of the Open Public Meetings Act for this meeting have been fulfilled.*

Roll Call~

Correspondence~

- General Correspondence and Reports for September 2022
- Elizabeth Crisafulli , Crossing Guard, October 12, 2022- Letter of Resignation

## Old Business~

- Veteran's Park Camera System Upgrade- *Report by Mr. Brugger*
- Proposal for Professional Data Maintenance Services GIS System-Neglia Engineering
- Discussion of Pumpkin Glow Event 2022

## New Business~

- Town Hall Office Renovations- Discussion of Appointing Neglia Engineering as Construction Project Manager
- Correspondence from Shade Tree Commission- Re: Registration of Landscapers, Arborists and Tree Removal Companies
- Catch Basin Repair Quotes for Various Locations- See recommendation from Hassan Brown, DPW CPWM ( Lowest Quote, \$12,400.00- New Prince Concreate Construction Company)

## Resolutions~

- Consent Agenda Resolution 2022-10

- Ordinances~ Introduction-
- ORDINANCE NO. 2022-05 - *Introduction - Public Hearing on November 10, 2022 at 7:30PM- Roll Call Vote*

**AN ORDINANCE ENTITLED “REQUIREMENTS OF BUSINESS OWNERS AND MULTIFAMILY UNIT OWNERS TO REGISTER ANNUALLY AND MAINTAIN CERTAIN LEVELS OF LIABILITY INSURANCE” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF SOUTH HACKENSACK**

By:

2<sup>nd</sup>:

RC:

- Ordinances~ Adoption~ N/A

Mayors Report ~

Committee Reports~

Public Comments~

Adjournment~

**Consent Agenda Resolution 2022-10- October 20, 2022**

WHEREAS, the Township Committee of the Township of South Hackensack, has reviewed the Consent Agenda consisting of various proposed resolutions; and

WHEREAS, the Township Committee of the Township of South Hackensack is not desirous of removing a resolution from the consent agenda,

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of South Hackensack that the following resolutions on the Consent Agenda are hereby approved and adopted:

- Resolution No. 2022-169 - Payment of Bills October 2022
- Resolution No. 2022-170 - License Report September 2022
- Resolution No. 2022-171 – Approval of Township Minutes
- Resolution No. 2022-172 – Appointment of Full Time Dispatchers
- Resolution No. 2022-173 – Authorize Senior Bingo License
- Resolution No. 2022-174 – Authorize Fire Fighter Convention Expenses 2022
- Resolution No. 2022-175 – Authorize Tax Sale Date- December 22, 2022
- Resolution No. 2022-176- Authorize Memorial School Field Shared Service Agreement

Motion:  
Second:  
October 20, 2022



**ORDINANCE NUMBER 2022-05**  
**AN ORDINANCE ENTITLED “REQUIREMENTS OF BUSINESS OWNERS AND MULTIFAMILY UNIT OWNERS TO REGISTER ANNUALLY AND MAINTAIN CERTAIN LEVELS OF LIABILITY INSURANCE” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF SOUTH HACKENSACK**

**BE IT ORDAINED**, by the Mayor and Council of the Township of South Hackensack, County of Bergen and State of New Jersey as follows:

**WHEREAS**, Governor Murphy signed into law S-1368 requiring all business owners and owners of multifamily rental units to maintain certain levels of liability insurance; and

**WHEREAS**, S-1368 also requires all business owners and owners of multifamily rental units to annually register a certificate of insurance with the municipality where the business or rental unit is located; and

**WHEREAS**, S-1368 authorized municipalities to charge a reasonable administrative fee for the certificate of insurance and a penalty for failing to do so.

**NOW, THEREFORE, BE IT ORDAINED**, as follows:

**LIABILITY INSURANCE AND ANNUAL REGISTRATION.**

A. The owner of a business or the owner of a rental unit or units shall maintain liability insurance for negligent acts and/or omissions in an amount of no less than \$500,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.

B. The owner of a multifamily home which is four or fewer units, one of which is owner occupied, shall maintain liability insurance for negligent acts and/or omissions in an amount of no less than \$300,000 for combined property damage and bodily injury to or death of one or more persons in any one accident or occurrence.

C. The owner of a business, owner of a rental unit or units and the owner of a multifamily home of four or fewer units, one of which is owner occupied, shall annually register a certificate of insurance with the municipality, earlier than February 1<sup>st</sup> of each year or within thirty (30) days of obtaining ownership of the property.

D. There shall be an annual administrative fee in the amount of \$25.00.

E. Failure to annually register a certificate of insurance on or before February 1<sup>st</sup> of each year shall result in a fine of \$500.00 which shall be collected through a summary proceeding pursuant to the "Penalty Enforcement Law of 1999", P.L. 1999, c. 274 (C.2A-58-10, et seq.)

Severability All provisions of this Ordinance are severable. If for any reason, any provision of this Ordinance is held to be invalid, the validity of the remainder of the Ordinance shall not be affected.

Effective Date. This Ordinance shall become effective upon final approval and publication, pursuant to law, and upon completion of all outstanding cases.

Introduction: October 20, 2022

Motion;

Second:

Roll Call Vote:

Adoption: November 10, 2022

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**Resolution No. 2022 -169 – Payment of Bills – October 2022 - \$ 1,715,752.22**

WHEREAS there has been presented to the Mayor and Council of the Township of South Hackensack, the attached list of invoices requesting payment of the work, labor, services and materials supplied to the Township and;

WHEREAS said list and certification specify the exact line item in the Budget or Ordinance to be charged therewith;

NOW THEREFORE BE IT RESOLVED that payment of said invoices is hereby approved and authorized and the Chief Financial Officer is hereby approved and directed to draw warrants in payment thereof, same to be signed by the proper officials of the Township who are hereby authorized to sign same, and;

BE IT RESOLVED that certification of the Chief Financial Officer of the availability of funds therefore shall be attached to the original copy of the Resolution and both; are kept in the files of the Municipal Clerk.

Consent Agenda Resolution No. 2022-10

Date: October 20, 2022

ATTEST:

APPROVED:

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Donna L. Gambutti, Township Clerk

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Frank Cagas, Mayor